



CUSTOMER ADDRESS CHANGE FORM

CUSTOMER NAME:

SS#/TIN:

NEW ADDRESS:

Physical Address (Required)

Mailing Address (if different than physical)

NEW PHONE NUMBER: Home: _____ Business: _____

NEW EMAIL ADDRESS: _____

DOES THIS CUSTOMER USE ONLINE BANKING BILL PAY? Yes No

DOES THIS ADDRESS CHANGE REQUEST AFFECT ANY OTHER INDIVIDUALS/ ENTITIES (MINOR, SPOUSE, ETC)? If yes, list all affected individuals and their relationship to the above individual:

SHOULD ANY ACCOUNTS NOT BE CHANGED TO THE ABOVE ADDRESS?

Account(s): _____

Address: _____

SEASONAL CHANGE - *Note: Seasonal changes are for one year & must be processed by Deposit Services.*

Active Date: _____ Exp. Date: _____

DOES THE CUSTOMER REQUESTING THE CHANGE HAVE VALID ID? As part of the US Patriot Act, verification of identity for all customers is required. Acceptable forms of ID include: valid driver's license, Military ID, passport, Alien Registration card (green card), or state issued non-driver ID card.

X _____

Account Holder's Signature

ID#: _____

DOB: _____

ID Issue Date: _____

ID Expiration Date: _____

Request Received By: _____ Br #: _____ Date: _____

Processed By: _____ Br #: _____ Date: _____

Bad Address corrected - Remove: memo, flag, and cycles.